Introduction to School Parent and Family Engagement Policy

In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children, a Parent and Family Engagement Policy that contains information required by section 1116 of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent engagement and describes how the school will implement a number of specific and required parent engagement activities.

Title I Schools must provide their school parent-family engagement policy in an accessible format and, when practicable, in a language parents and family members can understand. Distribution could include parent conferences/meetings, email, student planners, digital platforms, etc.

The HIDOE offers a sample template for Title I schools to use in developing their School Parent and Family Engagement Policy. While schools are not required to use the provided template, all components included in the sample must be incorporated into the school's Parent and Family Engagement Policy. Schools can include additional information that goes beyond the template and Title I Parent and Family Engagement requirements.

Title I schools must engage parents and families in order to improve student academic achievement. Each school must:

- Provide assistance to parents in understanding the state academic standards, state and local academic assessments, and how to monitor a child's progress and work with educators to improve the achievement of their children (ESEA 1116(e)(1)).
- Provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, to foster parental involvement (ESEA 1116(e)(2)).
- Educate teachers, specialized instructional support personnel, principals, and other school staff with how to communicate and work with parents as equal partners (ESEA 1116(e)(3)).
- Coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, when possible (ESEA 1116(e)(4)).
- Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents to the extent practicable, in a language the parents can understand (ESEA 1116(e)(5)).
- Provide other reasonable support for parental involvement activities as parents may request (ESEA 1116(e)(14)).
- Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement (Add citation)

This Parent and Family Engagement Policy will be reviewed and updated as needed to reflect the changing needs of parents, families, and the school community. While the policy does not require annual revision, parents and families of participating children will be consulted and involved in any decision to modify or update the policy. Opportunities for feedback and suggestions will be provided at least once per year, or more frequently as needed. Any proposed changes to the policy will be discussed with parents and families, and their input will be considered before final adoption (ESEA 1116(b)).

KANUIKAPONO
PUBLIC CHARTER SCHOOL

SY 2026-2027

Kanuikapono is committed to the goal of providing quality education for every child. To this end, we want to establish partnerships with parents and with the community. Everyone gains if **Kanuikapono** and home work together to promote high achievement by our children. Neither home nor **Kanuikapono** can do the job alone. Parents play an extremely important role as children's first teachers. Support for their children and for the school is critical to children's success at every step along the way. **Kanuikapono** intends to include parents in all aspects of the Title I schoolwide program. The goal is a school-home partnership that will help all students to succeed.

SECTION I-POLICY INVOLVEMENT

Kanuikapono will:

A. Jointly develop/revise with parents the school Parent and Family Engagement Policy. This policy will be distributed to all parents and family members and made available to the local community in an understandable and uniform format, and to the extent practicable, in a language the parents and families can understand. The policy shall be updated periodically to meet the changing needs of parents and families and the school.

At the Title I meeting held during the first quarter at the school, parents will be invited to participate in the review of the school's Parent and Family Engagement Policy and given options on ways to give their feedback and help to create/update the school's Parent and Family Engagement policy. The school will post the policy on the school's website and include translations as requested by families or staff.

B. At a minimum, Title I schools must convene an annual meeting, at a convenient time, in which all parents shall be invited and encouraged to attend, to inform parents of their school's participation in Title I and their right to be involved.
    1. This meeting must include a description and explanation of the following:
        i. The school's participation in Title I, Part A;
        ii. Requirements of a Title I school (e.g. CNA, AcPlan, family engagement activities);
        iii. The right of parents to be involved in their child's school.

The school's annual Title I meeting will be held during Q1 'Ohana Conference week on campus. Parents will be notified of the meeting via email, the school's digital communication application ParentSquare, and a flyer at the front office. The handout and slides from the meeting and a recorded version will be available on the school website.

C. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement.

To better meet the needs of our families, Kanuikapono will offer virtual meetings (when appropriate) to our families. Certain presentations will be posted on our website. Kanuikapono will also work with our paraprofessional staff to offer supervision during ʻOhana Workshops (if for adults only) and ʻOhana Conferences when staffing allows. The Kanuikapono schedule allows for longer ʻOhana Meetings to be scheduled between 2-2:30 on M/T/Th/F or during the school day as teacher availability or coverage allows. ʻOhana Orientation at the start of the year is offered in two sessions to accommodate parent schedules.

D. The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school Parent and Family Engagement Policy and the joint development of the AcPlan/Title I schoolwide program plan.

Kanuikapono will ensure ongoing parent involvement in the planning, review, and improvement of the Title I program and Parent and Family Engagement Policy through our newly established Hui Makua group. Parents are actively encouraged to participate in Hui Makua meetings throughout the year. To support the joint development of the school's Academic and Financial Plans, parent representatives from Hui Makua will sit on the larger school planning team alongside school leadership, teachers, and community members. Additionally, annual parent listening sessions/focus groups and surveys will provide structured opportunities for families to give feedback on academic priorities and resource allocation before plans are finalized.

E. Provide parents and families—

1. Timely information about programs, school curriculum, academic assessments, and achievement levels of the challenging State academic standards;

During the first quarter, Kanuikapono PCS holds an ʻOhana Conference week where parents are invited to learn about school programs, curriculum, assessments and achievement levels. Kanuikapono sends home benchmark/progress monitoring tools (iReady) during this conference week and after each benchmark period. Additionally, state assessment results are annually communicated to parents and families utilizing the Family Portal. The Family Portal enables families to view their students' test results online.

2. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;

The curriculum, instruction and assessment forms used at the school are described in the school Guidebook (on the website and distributed to staff, students, and families), and teachers also share detailed information during ʻohana conferences.

3. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.

Kanuikapono PCS holds ʻOhana Conferences and offers communication through various methods (email, ParentSquare, and parent surveys). Parents may request for additional meetings.

F. If the AcPlan/Title I schoolwide program plan is not satisfactory to the parents or families, parents/families may submit any parent comments on the plan before the school submits the plan to the Complex Area.

Parent comments expressing dissatisfaction with the school's Academic Plan will be submitted with the plan for final approval by the Governing Board.

SECTION II-Shared Responsibilities for High Student Academic Achievement

Shared responsibilities for high student academic achievement by jointly developing a school-parent compact with parents. In order to share the responsibilities for high student achievement, the school must have a school-parent compact that outlines how parents, the school staff, and students will share the responsibility for improved student academic achievement. The compact shall describe:

G. The school's responsibility is to provide high-quality curriculum and instruction in a supportive and effective learning environment;

H. The ways in which each parent will be responsible for supporting their child's learning through volunteering in their child's classroom and participating in decisions related to the education of their child and positive use of extra-curricular time;

I. Address the importance of communication between teachers and parents on an on-going basis through:
   a. Parent-Teacher conferences in elementary schools, where the compact shall be discussed;
   b. Frequent reports to parents on their children's progress;
   c. Reasonable access to staff, opportunities to volunteer, participate and/or observe in their child's class;
   d. Ensure regular two-way, meaningful communication between family members and school staff, and to the extent possible in a language that family members can understand.

Kanuikapono has a parent-compact ('Ae Like Collective Values and Agreement) in place that describes the above requirements. The parent-compact was developed jointly with parents and is annually distributed at 'Ohana Orientation at the beginning of the year, included in the School Guidebook, and posted on the school website. This living document is referred to throughout the school year by teachers and administrators in settings with parents and families and is an integral part of the school's vision. At 'Ohana Orientation and throughout the year, parent contact information is collected and parents are encouraged to sign up for ParentSquare to ensure two-way communication.

SECTION III-BUILDING CAPACITY FOR PARENTS AND STAFF

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school assisted under this part:

J. Provide parents with assistance and information to help them understand:
   1. State academic standards;
   2. State and local academic assessments;
   3. Program requirements;
   4. How to monitor their child's progress and collaborate with educators to improve achievement.

Kanuikapono provides assistance and information on academic standards, assessment information,

program requirements and how parents can monitor their child's progress while collaborating with teachers during the annual Title I meeting and ʻOhana Conferences in Fall and Spring. Kanuikapono is working with MS Elective Students to develop videos/posts to inform ʻohana about what is happening at school and upcoming events; feedback indicated that this would be preferred over written newsletters.

K. Provide materials and training to help parents to work with their children, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement.

Kanuikapono will be holding an ʻOhana Literacy Event for families where parents engage in "Make and Take" activities to support literacy development at home. Library card applications are provided as well. Kanuikapono is looking to plan a Math Event again this year. Additional workshops planned in previous years that help support academic growth include cultural artifact workshops (supports students with Capstone/Cornerstone components), Restorative Practices Workshops (supports students with sense of belonging and regulation). Depending on parent interest, those workshops will be scheduled again. Kanuikapono will plan new workshops centered around participation in Capstone/Cornerstone panels. Kanuikapono aims to increase student involvement/leadership in facilitating these ʻOhana Workshops and presentations based on positive feedback from previous years.

L. Educate school staff (teachers, principals, support personnel) with parent involvement, focusing on:
   1. The value of parent contributions;
   2. Strategies to communicate and partner with parents as equals;
   3. Implementation and coordination of parent programs;
   4. Building strong ties between parents and the school.

Kanuikapono includes effective parent and family engagement as a topic of professional development throughout the year, including the use of ParentSquare and other communication tools, time during the prep periods and planning times to communicate with parents, including parents on ʻāina based learning and community site visits, school events, and academic/behavior interventions such as ʻohana contracts and restorative practices.

M. Coordinate and integrate parent engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parent engagement.

Kanuikapono is planning a resource fair where families will be invited to learn about different community resources, including health services, employment opportunities, public preschool programs, parent and community Kanuikapono will also coordinate with other Federal, State, and local programs to plan and provide additional resources as ʻOhana Workshops such as KCC Math program, Hawaiʻi State Public Library System, and Kūkulu Kumuhana O Anahola. ʻOhana are provided with the Hawaiʻi Statewide Family Engagement Center website and flyer.

N. Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents/families in a format and, to the extent practicable, in a language the parents can understand.

Kanuikapono informs parents of language assistance options during registration. The Notice of Language Assistance is posted on the school website.

O. Shall provide such other reasonable support for Title I parental involvement activities as parents may request.

Parent surveys will be given asking participants for feedback and allow parents to request additional support.

The following are optional activities for building capacity for Parent and Family Engagement:

- May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.
- May train parents to enhance the involvement of other parents.
- May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, with parents who are unable to attend such conferences at school, in order to maximize Parent and Family Engagement and participation.
- May pay reasonable and necessary expenses associated with local Parent and Family Engagement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.
- May adopt and implement evidence-based approaches to improving Parent and Family Engagement.
- May establish a parent advisory group to provide advice on all matters related to Parent and Family Engagement in programs supported under Title I.
- May develop appropriate roles for community-based organizations and businesses in Parent and Family Engagement activities.

Kanuikapono will establish a Hui Makua as a functioning organization to help support students and the school activities overall to build community. Parent feedback on how to recruit/involve more makua included: provide childcare during meetings and provide coffee/refreshments to support involvement/attendance in Hui Makua meetings and other after-school workshops, meetings, and events.

SECTION IV-ACCESSIBILITY REQUIREMENTS

P. In carrying out the Parent and Family engagement requirements, complex areas and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports in a format and, to the extent practicable, in a language such parents understand.

Kanuikapono ensures that school meetings and events are held in accessible locations and will provide necessary accommodations including translations as needed for those families with limited English proficiency in an understandable format. Currently Kanuikapono does not have any ‘ohana with limited English proficiency.

SECTION V-POLICY REVIEW AND REVISION – Kanuikapono Parent and Family Engagement Policy/Procedures have been developed/revised jointly with, and agreed upon with, parents of children participating in Title I program.

The Parent and Family Engagement Policy/Procedures were developed / revised by **Kanuikapono** on October 2, 2026, and will be in effect for the period of the school year **2026-27**. The school will distribute these Parent and Family Engagement Policy/Procedures to all parents of participating Title I children and make it available to the community.

Name and Signature of Parents/Family Members and Faculty/Staff Involved in the Parent & Family Engagement Policy Process:

Involvement must be meaningful, and should include opportunities for family members to provide input, review and help revise the policy as needed.

Name	Signature	Role (Parent, Faculty, Staff)
[Name] Lois Ann Ell	[Signature]	[Role] Faculty Academic Director
[Name] Angela	[Signature]	[Role] Parent
[Name] Dosiran Peterson	[Signature]	[Role] Parent
[Name] Erin Noel	[Signature]	[Role] Faculty Academic Specialist
[Name] David Dooley	[Signature]	[Role] Administration Executive Director
[Name] Kalani Flores	[Signature]	[Role] Administration Vice Principal
[Name] Kim Zimmerman	[Signature]	[Role] Teacher

Page | 7 September 2026

Name	Signature	Role (Parent, Faculty, Staff)
[Name]	[Signature]	[Role]
[Name]	[Signature]	[Role]
[Name]	[Signature]	[Role]
[Name]	[Signature]	[Role]
[Name]	[Signature]	[Role]
[Name]	[Signature]	[Role]
[Name]	[Signature]	[Role]
[Name]	[Signature]	[Role]
[Name]	[Signature]	[Role]
[Name]	[Signature]	[Role]
[Name]	[Signature]	[Role]
[Name]	[Signature]	[Role]
[Name]	[Signature]	[Role]
[Name]	[Signature]	[Role]
[Name]	[Signature]	[Role]
[Name]	[Signature]	[Role]

[Add additional pages as needed]

Notice of Language Assistance

If you have difficulty understanding English, you have the right to receive language assistance at no cost to you. Please contact your school's principal for more information.

(Traditional Chinese / 繁體中文) 如果您理解英語有困難，您有權得到免費的語言幫助。請聯繫您的學校校長以獲得更多信息。

(Simplified Chinese / 简体中文) 如果您理解英语有困难，您有权得到免费的语言帮助。
请联系您的学校校长以获得更多信息。

(Japanese / 日本語) 英語の理解に困難を覚える方は、無料で言語支援を受ける権利があります。詳細につきましては学校長にお問合わせください。

(Hawaiian / ʻŌlelo Hawaiʻi) Ina pilikia oe i ka hoomaopopo i ka olelo Pelekania, he kuleana no kou e lawelaweia oe i ke kokua olelo me ka uku ole. E hui kuka me ke poo kumu o kou kula no kekahi ike hou aku.

(Korean / 한국어) 영어를 이해하는데 어려움이 있는 경우, 무료로 통역 지원을 받을 권리가 있습니다.
더 자세한 정보는 학교장에게 연락하십시오.

(Chuukese / Kapasen Chuuk) Ika epwe weires ngonuk omw weweiti fóós un Merika, mi wor omw pwúúng omw kopwe angei aninnisin aweween fóós esapw kame. Kose mochen kékkééri ewe meinapen ewe sukkun (Principal) ren tichikin pworausan.

(Ilokano / Ilokano) Nu narigat mo a maawatan ti Ingles, karbengam nga umawat ti tulong ti lenggwahe ket awan bayad na dayta a serbisyo. Para ti kanayonan nga impormasyon, mabalin a kontakem ti prinsipal ti eskwelaan yo maipanggep iti dayta a serbisyo.

(Samoan / Gagana Samoa) Afai e faigatā ona ē malamalama i le Igilisi, e i ai lau aiā e maua ai le fesoasoani tau gagana e aunoa ma se tupe e te totogi ina. Fa'amolemole fa'afeso'ota'i le pule o lau aoga mo nisi fa'amatalaga.

(Tongan / Lea faka-Tonga) Kapau 'oku faingata'a ke mahino kiate koe 'a e lea faka-Papalangi, 'oku 'i ai ho'o totonu ke ke ma'u ha tokoni fakatonulea 'ikai totongi. Kataki 'o fetu'utaki ki he puleako ki ha toe fakaikiiki ange.

(Tagalog / Tagalog) Kung nahihirapan kang intindihin ang Ingles, karapatan mong makatanggap ng tulong para sa lenggwahe at libre ang serbisyong ito. Para sa karagdagang impormasyon, maari mong kontakin ang prinsipal ng iyong paaralan tungkol sa serbisyong ito.

(Cebuano / Sugboanon) Kon kamo adunay kalisud sa pagsabut sa Iningles, naa moy katungod sa pagdawat sa tabang sa pinulongan nga walay gasto kaninyo. Palihog kontaka ang prinsipal sa inyong eskwelahan alang sa dugang nga impormasyon.

(Vietnamese / Tiếng Việt) Nếu quý vị thấy khó khăn trong việc hiểu tiếng Anh, quý vị có quyền nhận được sự hỗ trợ ngôn ngữ miễn phí. Vui lòng liên hệ hiệu trưởng của trường quý vị để biết thêm thông tin.

(Spanish / Español) Si tiene dificultad para entender Inglés, tiene derecho a recibir asistencia lingüística sin costo alguno para usted. Comuníquese con el director de su escuela para obtener más información.

(Marshallese / Kajin Majôl) Elaññe ejabwe am melele kajin Pālle, ewōr am jimwe ñan jibañ ko ikijien ukok ilo ejelok wōnen. Jouj im kōjjelāik lok principle eo an jikuul eo am ñan melele ko rellap lok.

(Thai / ไทย) หากคุณมีปัญหาในการเข้าใจภาษาอังกฤษ คุณมีสิทธิรับความช่วยเหลือด้านภาษาโดยไม่มีค่าใช้จ่าย โปรดติดต่อ ผู้อำนวยการโรงเรียนของคุณเพื่อขอข้อมูลเพิ่มเติม